

# **THE DIOCESAN SCHOLARSHIP FUND FOR CLERGY CHILDREN**

## **Statement of Policy and Procedure**

### **I. Statement of Policy**

- A. The Diocesan Scholarship Fund is available in the form of small grants for children of clergy licensed or canonically resident in and serving in the Diocese of Massachusetts and orphans of clergy who demonstrate financial need.
- B. The Fund provides support for undergraduate education. Once a commitment is made, it will be renewed throughout a student's undergraduate program provided there is evidence of adequate academic achievement and financial need. However, grants must be applied for and renewed annually. That responsibility rests with the applicant.

### **II. Procedure**

- A. Interested applicants should submit a request by letter for a first-time or renewal grant by May 18, 2012, for the following academic year. The letter of application is completed by the student and should include a copy of the College Scholarship Service Financial Aid Form or its equivalent, as well as information on all grants or aid applied for or expected to be received. In addition, a Student Personal and Financial Profile should be completed and included with the letter of application and College financial aid forms.
- B. A Scholarship Committee will review all applications and make recommendations for grants to the Bishop.
- C. Applicants will be advised of the disposition of their grants by June 29, 2012, and the full grant will be distributed payable to the student and educational institution in July 2012.