

**Church of the Redeemer  
Chestnut Hill, MA 02467**

Job Description:

Priest for (or) Lay Director of Children, Youth and Family Ministries

**Summary**

The Church of the Redeemer seeks a passionate, creative, theologically trained, **deeply devoted to the Anglican tradition (particularly the BCP 1979)**, and experienced Christian educator to develop, shepherd, and evaluate formation and fellowship programming for our children, youth and their families. The Redeemer seeks a Christ-centered, pastorally minded, highly organized, creative, and engaging person to work collegially with clergy, lay staff, and committed lay leaders to move our ministries from strength to strength.

The Redeemer is a vibrant church community in suburban Boston, Massachusetts. Our children and youth are valued members of our parish community in mission, service, and formation. The Priest for / Director of Children, Youth and Family Ministries will work closely with the Rector and Associate for Christian Education and Christian Spirituality to maintain and grow an engaging program set that serves close to 70 children every week. This is a 40 hour/week full-time position. It requires that the candidate be on site every Sunday morning to interface with children and their families as well as most Sunday evenings for youth programming. In addition, program offerings and committee meetings as well as regular office hours throughout the week are expected. This position reports to the Rector. The Rector, Associate for CE and CS, and the Youth Program Coordinator, along with this position will meet monthly to evaluate program life.

Church of the Redeemer is an endowed Episcopal parish with a program season average Sunday attendance of approximately 225. The Church of the Redeemer maintains a budget of \$1.8 million annually. Our children and teens attend both public and private schools, a complicated calendar that requires nimble planning and the creation of targeted opportunities.

**Major Areas of Responsibility**

***Nursery, Infant and Toddler Care (Newborn - Toddler)***

- Review all child safety procedures and protocols to ensure safety of infants and personnel.
- Hire and supervise two to three hourly Nursery Caregivers for infant care.
- Gather parents of infants and toddlers for meaningful fellowship and formation opportunities in coordination with other Ministry Team members.
- Recruit and train lay volunteers for nursery volunteer opportunities.

### ***Children's Catechesis (Pre-K - 4th Grade)***

- In consultation with the Rector and the Associate for CE and CS, set yearly Children, Youth and Family calendar.
- Continue implementation of Godly Play curriculum and procure or repurpose materials for these age groups.
- Recruit, train, and schedule volunteer teachers and substitutes.
- Organize periodic refresher trainings and fellowship gatherings for teachers and potential teachers.
- Periodically evaluate the Godly Play curriculum to ensure engagement and quality of experience.
- Order and manage all Church School supplies and materials including teacher resources.
- Coordinate any special activities or Church School related events (e.g., pageants, picnics, field trips, etc.)
- Work collegially with all program staff and lay committees that intersect with Children, Teens, and Family Ministries.

### ***Youth Formation and Fellowship (5th - 12th Grade)***

- Review and evaluate formation and fellowship for these ages in consultation with the Rector and the Associate for CE and CS.
- Create a strategic plan in consultation with the Associate for CE and CS for curriculum changes and programmatic offerings for middle school and upper school youth programs.
- Aid the Youth Program Coordinator in implementation of the aforementioned strategic plan for youth ministries by determining curricular needs and procuring materials and training volunteers.

### ***Family Formation and Fellowship (Parents and Grandparents)***

- Create networks of fellowship and formation for the families of our children irrespective of family composition
- Creatively experiment in the creation of parent and caregiver communities.
- Develop and caretake volunteer opportunities for parishioners that help move newcomers to deeper parish integration.
- Work with the Associate for CE and CS to provide timely formational experiences for parents and caregivers.
- Provide compassionate and empathetic pastoral care for families in times of need
- Work with SMC partners to create monthly outreach and relationship building opportunities for children and teens

## **General Administrative Responsibilities**

- Organize annual Church School registration.
- Prepare and update Children's Ministries publications.
- Provide weekly updates for all parish communications.
- Maintain attendance data for all classes and provide data for report regularly.
- Lead the Sunday School Committee in monthly discussions and deliberations.
- Report to the Vestry as determined by the Rector.
- Meet with the Rector and the Associate for CE and CS regularly.
- Attend bi-monthly staff meetings with the full program staff.

## **Expectations, Qualifications and Requirements**

- This position is a 40 hour/week full-time position for 12 months.
- Four weeks of paid vacation will be provided along with traditional holiday breaks.
- On-site commitments include Ministry Team meetings on Tuesday mornings and some Sunday mornings. All other hours may be negotiated with the Rector.
- An understanding of the seasonal pressures of the Redeemer in the leadup to Christmas and Easter
- A love of children seeing them as equal participants in the love of God
- A deeply pastoral sensitivity to children and their families
- Graduate level theological education preferred
- Familiarity with and passion for Godly Play highly preferred
- Knowledge of and experience with Microsoft Word, Canva, Excel, Powerpoint and Google Apps highly desired.
- 3-5 years of proven children's ministry experience preferred
- Collegial disposition with a desire to build vibrant Christian community
- Motivated self-starter committed to the vision, values and beliefs of the Episcopal Church, the Anglican tradition, and the Creedal formulations common among the Roman, Orthodox, and many Protestant Christian traditions.
- Team oriented and able to work with a large group of volunteers
- Highly organized with excellent communication skills
- Must successfully complete CORI, SORI and Safe Church Training prior to official hire
- A clergy candidate will be asked to preach and preside monthly. Participation in regular public worship will be organized with the Rector.

## **Compensation**

- Salary will be commensurate with experience and will be within the guidelines of the Episcopal Diocese of Massachusetts.
- Full medical, dental and lay pension benefits are available.
- Continuing education and professional fees budgets will be made available.
- No housing is provided at this time.
- Moving expenses will be provided

**To Apply:**

- Please provide a letter of Interest– include what you are seeking in your next position
- Current Resume
- Updated OTM form (if applicable)
- Two references (1 clergy, 1 lay) who can describe how your background and character would be a good fit for this position
- A LINK to a project, video, sermon, writing or other item that you've created that informs us more about you.

Answer ONE of the following questions in your Letter of Interest that connect to the four attributes we are seeking:

- Tell us about your love of children.
- Please reflect theologically on the place of the BCP 1979 in the formation of children, teens, and their families.
- The Redeemer is often described as a (Christmas and Easter parish). This means that there are clear seasons of high engagement (Christmas and Easter) and low engagement (summers and ski season). Tell us about your flexibility regarding a diversity of parental expectations with these seasons in mind.
- Our program rests solidly on the development of the theological imagination of children, teens and their families. Please tell us how you have fostered the theological imaginations in your ministries.

**All materials may be sent to:**

The Reverend Michael B. Dangelo  
Children, Teens, and Families Search  
379 Hammond Street  
Chestnut Hill, Massachusetts 02467

Phone inquiries may be directed to the Reverend Michael B. Dangelo at 617-566-7679 or via email at [search@redeemerchesntuthill.org](mailto:search@redeemerchesntuthill.org).