

Organist & Choir Director
Job Description
St. Michael's Episcopal Church, Holliston, MA

Position Title: Organist & Choir Director, St. Michael's Church, Holliston, MA
Prepared by: The Rev'd Christa Moore-Levesque & Committee
Date: March 2026

Principal Focus

The Organist & Choir Director will work closely with the Rector, and choir to plan and execute music including hymnody, anthems, and instrumental music for Sunday worship and other major feasts throughout the calendar year, including two services on Christmas Eve and weekday services during Holy Week.

They will focus on: planning musical offerings with the Rector on a seasonal basis; leading congregational singing with organ and if desired, keyboard accompaniment; rehearsing and directing the choir each week in the singing of hymns, service music, and anthems; recruiting and working with other musicians in and outside the parish for occasional special musical offerings; being available for musical offerings in the context of pastoral liturgies (funerals & weddings); maintaining and tastefully expanding the parish's music library; and working with the parish staff for all administrative duties that relate to the parish's music program.

Regular Duties

Sundays:

- organ accompaniment for congregation singing as well as choral anthems and service music
- direct the choir in their singing of anthems
- provide, in consultation with the Rector, liturgical direction and training for members of the choir

Choir:

- rehearsing the choir weekly for in the singing of hymns and service music
- planning and rehearsing the choir for 1-2 anthems each week
- recruiting new choir members
- coaching members of the choir in their pursuit of excellence

Administrative duties:

- work with the Rector to select hymnody, service music, and anthems for each Sunday and major feasts
- work with the Parish Administrator on musical schedules and calendars and details for the weekly bulletins
- maintain, organize, and tastefully expand the parish music library
- oversee the maintenance of St. Michael's organ

Skills and Requirements:

- a love of God and a commitment to Christian ministry
- a positive and cooperative attitude, eagerness to serve, and desire to learn
- trustworthiness, intuition, discretion, and the ability to keep confidences strictly
- excellent time management skills
- a delight in bringing out the best in others and working on a team
- a high level of competence at the organ
- strong competence in directing choirs, coaching singers, and a strong familiarity with the Anglican sacred choral tradition
- strong communication and interpersonal skills, especially when working with a diverse group of people with varying degrees of musical skill and knowledge
- knowledge of and/or a willingness to learn the liturgical, musical, theological, and ecclesial “terms of art” associated with The Episcopal Church relevant to the position
- basic office administration and organizational skills

Compensation

Pay commensurate with experience and skill set, \$20,000 for 1/4 time appointment (on average 10 hours/week). The position includes 3 weeks of vacation time, including 3 Sundays.

Organ Description:

Rogers Trillium
Model T788
Variant: C000318

To Apply

Please send a resume, cover letter, and any links to online recordings to The Rev'd Christa Moore-Levesque, Rector of St. Michael's DearRevChrista@gmail.com by June 15, 2026. The search committee will review the materials, and interviews will be on a rolling basis. The anticipated start time is September 2026.