



To: Clergy and Lay Leadership of the Diocese
From: Rachel Wildman, Secretary of Convention
Date: September 30, 2022
Re: 2022 Diocesan Convention Logistics

The 237th Annual Convention of the Diocese of Massachusetts is a two-day convention, taking place on **Friday, October 28 and Saturday, October 29** at the **DoubleTree by Hilton Hotel Boston North Shore (50 Ferncroft Road) in Danvers**. For the Saturday business session details, please refer to page H-3 of the handbook. The following information is offered to help you plan for Convention. Please read each section carefully and contact us with any questions at convention@diomass.org.

CONVENTION OVERVIEW: Convention 2022 includes both business and non-business programming. Convention Friday is devoted to our non-business offerings. Friday includes a formative afternoon session of small-group conversation devoted to pressing questions of Christian discipleship that can be engaged either in-person or virtually, followed by dinner and a hymn/spiritual sing. Convention Saturday begins with Convention Eucharist and the Bishop's Address, followed by our morning and afternoon business sessions.

REGISTRATION: All convention attendees must pre-register. If you have not already done so, please register online here: <https://cvent.me/VDOgk0>.

CONVENTION MATERIALS: All materials can also be accessed online at <https://www.diomass.org/diocesan-convention-2022> and will be available on our virtual platform that is mentioned below (i.e. the Attendee Hub). Printed materials will not be provided onsite, so please plan accordingly.

CHECK-IN: For in-person attendees, please pick up credentials on Friday, October 28, from 12:00 PM – 1:30 PM or Saturday, October 29, from 7:30 AM - 11:00 AM. For security purposes, all attendees will need a badge in order to access the convention area. This includes diocesan staff, volunteers, vendors and visitors.

COVID PRECAUTIONS: For in-person attendees, the following COVID precautions will be in effect. Please plan accordingly.

- Attendees will be asked to attest to the absence of symptoms at check-in.
- Masking will be mandatory in all business and non-business sessions except while eating during mealtimes.
- Participants are expected to be fully vaccinated and boosted, except when medically precluded, and to obtain a negative result on an at-home COVID test within the prior 24 hours of hotel arrival

ELECTRONIC VOTING: Voting for positions to be filled by election will be done electronically using a QR code that will be given to voting members at check-in. Voting stations will be set up outside of the auditorium and volunteers will be on site to help voting members through the process. Alternatively, those who are comfortable with the electronic voting mobile app may vote utilizing their own device. Voting will be open from 8:00 AM until 2:00 PM. Clergy and lay delegates are welcome to vote any time during this period. Please note voting is limited to in-person attendees.

ATTENDEE HUB & MOBILE APP: The Cvent Attendee Hub is where all virtual meetings will be taking place, as well as where you can access all convention materials and information. You must be registered before you can access the Attendee Hub. All pre-recorded videos will be uploaded to the Attendee Hub by Monday, October 3, including the pre-convention forum videos. You can access the Attendee Hub here: <https://cvent.me/xoR8wm>

We will be offering an app for mobile devices, which will allow you to access all convention information and documents while onsite on Friday and Saturday. Please look for an upcoming email with instructions on how to access the app.

PRE-CONVENTION DELEGATE FORUMS: Please plan to attend one of the following pre-convention delegate forums via the Attendee Hub: from 7:00 to 8:30 PM on the evenings of October 5, 6, or 11; or from 2:00 to 3:30 PM on the afternoon of October 7. The forums are a time to discuss resolutions, the proposed 2023 budget, and other Convention business. All presentations to be discussed at the pre-convention forums are pre-recorded this year and voting members are asked to view them ahead of the pre-convention forums. They will not be shown at the forums. Rather, in response to your feedback, the forums will be fully devoted to discussion and Q&A.

If you'd like to view the pre-recorded videos simultaneously with other attendees, please attend one of the viewing nights on Monday, October 3 or Thursday, October 6 at 7:00 PM. You can add this session to your agenda via the Attendee Hub.

CLERGY CERTIFICATION DEADLINE: In accordance with Diocesan Canon 1, Sec. 3, all clergy desiring to vote at Diocesan Convention must be canonically resident two weeks prior to the start of Convention. Clergy in the process of becoming canonically resident please contact Laura Simons at lsimons@diomass.org to complete this process by **Friday, October 14**.

CHANGES IN LAY DELEGATES: Delegate changes should be reported to the Convention Office via the substitute delegate form found here: https://edom.formstack.com/forms/sub_delegate_form_2022. Substitute Delegate Forms will be accepted in the Convention Office **until Wednesday, October 26**. After that date, please contact the Convention Office (convention@diomass.org) to ensure the change is processed.

QUESTIONS may be directed to the Convention Office:

617-482-4826 x406

E-mail: convention@diomass.org