



# Episcopal Diocese of Massachusetts

## Use of Funds Report Requirements

### MISSION TITHE MATCHING GRANTS for Ministry with Refugees in Camps Abroad

#### Project Reporting

Based on your application for the Grant, please provide us with a reflection of your mission experience and/or project by answering the following numbered questions:

1. Describe any major changes in the project activity or timetable
2. Describe your relationship with the Refugee Assistance agency on the ground.
3. What kinds of things have you accomplished? What has been the impact on the refugees?
4. What did you learn about the refugee population you are supporting? Share something about their life or culture.
5. What do you admire about these refugees? Share examples of gifts that you observed.
6. What have you learned about yourselves? How has this ministry changed or transformed participants from your congregation? Give specific examples.
7. Describe any significant lessons learned from your experience, your partner, and your work together (that could be helpful for those interested in pursuing such a ministry)
8. Share your reflections about how this experience affected your group as Christians in your home community.
9. With your grant, you were asked to complete, with your partner, an A) informal asset/needs assessment and B) an inventory of other organizations with which your partner is working. Please attach both.

You are welcomed to add more narrative and we love to see photographs of you with your partner community!

#### Financial Reporting

- Please provide a line item report of **all** project expenses and **all** income sources, including other grants and fundraising.
- If the project has **not** been completed and all expenses have not been accrued, please explain the reason and a plan for completion. *A final report will be due upon completion.*

#### Contact Information

- Please list the name, address, phone number, and email address of person filing this report.

This report is due when the project is complete, but no later than 12 months from the receipt of funds. A final report will be required *prior* to the submission of another concept paper. Please submit this report, with appropriate supporting materials to:

Laura Walta  
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