



Episcopal Diocese of Massachusetts

Use of Funds Report Requirements

MISSION TITHE MATCHING GRANTS for

Local Refugee Resettlement Ministry

Project Reporting

Based on your application for the Grant, please provide us with a reflection of your mission experience and/or project by answering the following numbered questions:

1. Describe the nature of your ministry and the kinds of things you have done together.
2. What have you learned about your refugee friends? Share something that they told you about their life or culture.
3. What do you admire about them? Share examples of gifts that you observed.
4. What have your refugee friends learned about you and/or your congregation?
5. What are you learning about yourselves as a result of this ministry? Give specific examples.
6. What are you learning about God and about God's mission of reconciliation and justice?
7. Describe an example of how your relationship fosters empowerment, mutuality, and interdependence.
8. Describe any significant lessons learned or challenges you are facing in this relational ministry.
9. Outline your plans for sustaining this relationship and any related projects.
10. Share your reflections about how this experience affected your group as Christians in your home community.
11. With your grant, you were asked to complete, with your partner, an A) informal asset/needs assessment and B) an inventory of other organizations with which your partner is working. Please attach both.

You are welcomed to add more narrative and we love to see photographs of you with your partner community!

Financial Reporting

- Please provide a line item report of **all** project expenses and **all** income sources, including other grants and fundraising.
- If the project has **not** been completed and all expenses have not been accrued, please explain the reason and a plan for completion. *A final report will be due upon completion.*

Contact Information

- Please list the name, address, phone number, and email address of person filing this report.

This report is due when the project is complete, but no later than 12 months from the receipt of funds. A final report will be required *prior* to the submission of another concept paper. Please submit this report, with appropriate supporting materials to:

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