

2026 Parochial Report Communication

The Episcopal Church (TEC) portal is now open for parishes to log in and file their Parochial Report (PR).

You can access the portal by clicking here: [Parochial Report | Select Parish](#)

Additionally, the diocese will once again require parishes to file a [short supplemental form](#) to provide the remaining two figures. This form is available on the TEC portal where you complete your parish PR.

- **Bequests used for operations** (Old Line 6)
- **Outreach from the operating budget** (Old Line 13)

Both forms must be completed by March 1st.

Additionally, we offer the following guidance to below to support you as you complete this important work, including help with navigating the reporting system, instructions for filing after the March 1 deadline, and links to tools and resources that may be useful along the way.

Key Deadlines

- **Filing Opens:** January 5, 2026
- **Filing Deadline:** March 1, 2026 (This deadline is strictly enforced by TEC)
- **TEC Filing Portal Closes:** March 1, 2026
- **Late Submissions:** Congregations can submit late PRs in person at the Diocese office (138 Tremont) until April 10, 2026. A **20% assessment surcharge** will apply to late filings after this date.

EDOM Supplemental Form: Available on the filing portal [Diocese of Massachusetts Assessment Supplement](#)

Troubleshooting & Support

Common Issues

- **Login Credentials:** Contact assessments@diomass.org
- **Syncing Parish Register Data:** parishregister.episcopalchurch.org

Support Contacts

- **Diocesan Office:** assessments@diomass.org
- **General Convention Online:** [Forms & Instructions - The General Convention of The Episcopal Church](#)
- **EDOM Supplemental Form:** [Diocese of Massachusetts Assessment Supplement](#)
- **Congregational Consultants:** Helpful recordings on completing the 2025 Parochial Report [Congregational Consultants | Episcopal Diocese of Massachusetts](#)

Assessment Formula Calculations

Each congregation's annual assessment is based on a formula that pulls data from its parochial report. The assessment formula has remained consistent for several years, but changes to the parochial report made by The Episcopal Church last year, meant that some of the data that leads to parish assessment calculations comes from new line numbers.

The Diocesan assessment formula (approved at the 2025 Convention) is based on three lines from the new Parochial Report, and two additional inputs from the Diocese of Massachusetts' Assessment Supplement.

Parochial Report lines:

- **Line 3 Plate, Pledge and Other contributions to the church**
- **Line 9c Draws from investments used for operations**
- **Line 5 All other revenue**

Assessment Supplement

- **Line 2: Outreach from Operating Budget**
- **Line 3: Bequests used for operational expenses**

has not changed and is based on calculations derived from five lines in the old PR:

- **Line 3:** Regular support
- **Line 4:** Funds used for operations
- **Line 5:** Other operating income
- **Line 6:** Bequests used for operations
- **Line 13:** Outreach from the operating budget

How your parish assessment is calculated.

The calculation method for the 2026 assessment of parishes is based on their Normal Operating Income (BASE). The BASE is defined as the sum of specific lines from the 2024 Parochial Report: Line 3 (Plate, Pledge, and other Contributions to the general support of the church), Line 5 (All other revenue), Line 9c (Dollar amount drawn for use), and "Bequests used for operations" from

the supplementary form, minus the “Outreach from the operating budget” from the supplementary form.

The table provides a tiered structure for calculating the assessment based on income brackets:

- BASE between \$0 and \$49,999.99: 0.50% of BASE
- BASE between \$50,000 and \$99,999.99: \$250 plus 7% of (BASE - 50,000)
- BASE between \$100,000 and \$249,999.99: \$3750 plus 12.70% of (BASE - 100,000)
- BASE between \$250,000 and \$499,999.99: \$3750 plus 13.10% of (BASE - 100,000)
- BASE between \$500,000 and \$999,999.99: \$3750 plus 13.25% of (BASE - 100,000)
- BASE between \$1,000,000 and \$1,999,999.99: \$3750 plus 13.50% of (BASE - 100,000)
- BASE of \$2,000,000 or more: \$3750 plus 14.50% of (BASE - 100,000)