

TO: All Clergy and Convention Delegates
FROM: Leon A. Brathwaite II, Secretary of Convention
DATE: October 6, 2011
RE: Arrangements for the 226th Diocesan Convention,
Friday, November 4 – Saturday, November 5, 2011



The 226th Annual Diocesan Convention will take place at the Cathedral Church of St. Paul, Boston, Massachusetts, on November 4-5, 2011. For a full schedule, please refer to the Delegate Handbook. The following information is offered to help you plan for Convention:

REGISTRATION: In order to make appropriate arrangements, we ask all Convention attendees to pre-register by going to www.diomass.org and clicking on the Convention link on the home page. The registration fee, in the amount of **\$15 per person**, will cover a portion of the costs of beverages and the materials that you will receive during the course of Convention. Please complete this process no later than **Friday, October 28, 2011**.

SATURDAY LUNCH: We encourage people to bring their lunches or go out to eat at one of the venues near the Cathedral. For those for whom neither of these is an option, bag lunches containing a sandwich, chips and fruit are available for pre-ordering as part of the Convention registration process.

CHILD CARE AND CHILDREN'S PROGRAM: We are offering child care for children ages 4 and under, and a children's program for kids ages 5-12 again this year. You may register your child for these programs as part of your Convention registration process. All children who participate **must be pre-registered**. No walk-in registrations will be accepted. For questions, please call Ms. Amy Cook (617-482-4826 x645) or email her (acook@diomass.org).

PRE-CONVENTION DELEGATE FORUMS: Please plan to attend one of the following pre-Convention delegate forums. These meetings will include a presentation on the proposed operating budget for 2012, as well as an opportunity to discuss resolutions and other Convention issues. The forums will take place from 7 to 9 p.m. on:

- Wednesday, October 12 at St. Mary's Church (258 Concord Street) in Newton Lower Falls;
- Thursday, October 13 at Christ Church (149 Court Street) in Plymouth;
- Tuesday, October 18 at the Cathedral Church of St. Paul (138 Tremont Street) in Boston; and
- Wednesday, October 19 at Trinity Church (124 River Road) in Topsfield

[More on reverse side]

CLERGY CERTIFICATION DEADLINE: In accordance with Diocesan Canon 1, Sec. 3, all clergy desiring to vote at Diocesan Convention must be canonically resident two weeks prior to the start of Convention. Clergy in the process of becoming canonically resident please contact Ms. Clare Moffitt (617-482-4826 x495) to complete this process by **Friday, October 21, 2011.**

CHANGES IN LAY DELEGATES: Delegate changes should be reported by mailing or faxing (to 617-482-8431) the enclosed substitute delegate form to Ms. Lois Murphey in the Convention Office. Names of alternate delegates will be accepted in the Convention Office **until Friday, October 28, 2011.** After that date, the alternate must bring to Convention the substitute delegate form, or a letter stating the alternate's name and address and the name of the delegate being replaced, indicating whether this is a permanent replacement or for this convention only. This letter must be signed by a warden or the clerk of the vestry. Without written documentation, the delegate must wait for Convention's approval to be allowed seat, voice and vote.

CONVENTION HANDBOOK: Enclosed is the Convention Delegate Handbook with the agenda, nominations, resolutions and other materials for Convention. The Compensation and Benefits Report was not available in time to be included in the Handbook. However, it is included as part of this mailing and also will be posted on the diocesan web site. Please read the Handbook carefully and inform your congregation about the issues to come before Convention. **BE SURE TO BRING THE HANDBOOK TO CONVENTION.**

REPORTS AVAILABLE ONLINE: Reports for the 2011 Journal of Convention are available by going to www.diomass.org>About Us>Governance, then click on Diocesan Convention 2011. There will be a vote to receive these during the opening business portion of Convention on Friday, November 4. Please call the Convention Office if you need a paper copy of these reports.

QUESTIONS may be directed to Ms. Lois Murphey in the Convention Office, 138 Tremont Street, Boston, MA 02111; 617-482-4826 x 406; Fax: 617-482-8431; e-mail: loism@diomass.org. If you have **questions after October 28, 2011**, please leave a message at 617-482-4826 x516 and your call will be returned.