

TO: All Clergy and Convention Delegates
FROM: Leon A. Brathwaite II, Secretary of Convention
DATE: October 3, 2013
RE: Arrangements for the 228th Diocesan Convention,
Saturday, November 2, 2013



The 228th Annual Diocesan Convention will take place at the Cathedral Church of St. Paul, Boston, Massachusetts, on November 2, 2013. For a full schedule, please refer to the Handbook. The following information is offered to help you plan for Convention:

REGISTRATION: In order to make appropriate arrangements, we ask all Convention attendees to pre-register by going to <http://www.diomass.org/diocesan-convention-2013>. The registration fee, in the amount of **\$15 per person**, will cover a portion of the costs of beverages and the materials that you will receive during the day of Convention. Please complete this process no later than **Friday, October 25, 2013**. If you do not register online before this date, the **registration fee the day of Convention will be \$20 at the door**.

LUNCH: We encourage people to bring their lunches or go out to eat at one of the venues near the Cathedral. For those for whom neither of these is an option, box lunches are available for pre-ordering as part of the Convention registration process. **The lunch period will also be an opportunity to see the Together Now campaign displays in Sproat Hall.**

CHILD CARE AND CHILDREN'S PROGRAM: We are offering child care for children ages 4 and under, and a children's program for kids ages 5-12 again this year. You may register your child for these programs as part of your Convention registration process. All children who participate **must be pre-registered**. No walk-in registrations will be accepted. For questions, please call Ms. Amy Cook (617-482-4826 x645) or email her (acook@diomass.org).

PRE-CONVENTION DELEGATE FORUMS: Please plan to attend one of the following pre-Convention delegate forums. These meetings will include a presentation on the proposed diocesan budget for 2013, as well as an opportunity to discuss resolutions and other Convention issues. Please bring these Convention materials. The forums will take place from 7 to 9 p.m. on:

- Tuesday, October 15 at the Cathedral Church of St. Paul (138 Tremont Street) in Boston;
- Wednesday, October 16 at St. Mary's Church (258 Concord Street) in Newton Lower Falls;
- Wednesday, October 23 at Trinity Church (124 River Road) in Topsfield; and
- Thursday, October 24 at Christ Church (149 Court Street) in Plymouth

[More on reverse side]

CLERGY CERTIFICATION DEADLINE: In accordance with Diocesan Canon 1, Sec. 3, all clergy desiring to vote at Diocesan Convention must be canonically resident two weeks prior to the start of Convention. Clergy in the process of becoming canonically resident please contact Ms. Diane Pound (617-482-4826 x349/dpound@diomass.org) to complete this process by **Friday, October 18, 2013.**

CHANGES IN LAY DELEGATES: Delegate changes should be reported by mailing or faxing (to 617-482-8431) the enclosed substitute delegate form to Ms. Laura Simons in the Convention Office. Names of alternate delegates will be accepted in the Convention Office **until Friday, October 25, 2013.** After that date, the alternate must bring to Convention the substitute delegate form, or a letter stating the alternate's name and address and the name of the delegate being replaced, indicating whether this is a permanent replacement or for this convention only. This letter must be signed by a warden or the clerk of the vestry. Without written documentation, the delegate must wait for Convention's approval to be allowed seat, voice and vote.

CONVENTION HANDBOOK WITH LITURGY: Enclosed is the Convention Handbook with the agenda, nominations, resolutions, liturgy and other materials for Convention. Please read the Handbook carefully and inform your congregation about the issues to come before Convention. **BE SURE TO BRING THE HANDBOOK TO CONVENTION ALONG WITH THE PROPOSED DIOCESAN BUDGET BOOKLET.**

REPORTS AVAILABLE ONLINE: Reports for the 2012 Journal of Convention are available by going to <http://www.diomass.org/diocesan-convention-2013>. There will be a vote to receive these on the day of Convention.

REMINDER: Please bring your own mug, cup or water bottle to convention this year. The convention planning committees have decided that in an attempt to de-clutter your cabinets of diocesan mugs and cups collected over the years, we will ask you to please bring your own this year and maybe an extra for those who are attending for the first time.

QUESTIONS may be directed to Ms. Laura Simons in the Convention Office, 138 Tremont Street, Boston, MA 02111; 617-482-4826 x 406; Fax: 617-482-8431; e-mail: lsimons@diomass.org. Registration or questions concerning lay delegate status may be directed to Ms. Esther Powell, 617-482-4826 x 421, e-mail: epowell@diomass.org. If you have **questions after October 25, 2013**, please leave a message at 617-482-4826 x 687 and your call will be returned.