

Parish: St. Mary's Episcopal Church
Town: Barnstable
FT/PT: 3/4 time with full benefits
Clergy required?: No
Name: Ruthanne Allen
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Music Director
St. Mary's Episcopal Church, Barnstable, Massachusetts
Job Description

Music is an integral part of Parish Life at St. Mary's Church. Under the leadership of the Rector, the Music Director exercises an important ministry that reaches out to the staff, choir members, members of the congregation and the community.

The music ministry will involve the Music Director as the principal musician and music educator of St. Mary's Church. The Music Director will direct all members of the adult and youth choirs, and have primary oversight over all musical selection in consultation with the Rector. As an educator, the Music Director will give instruction to the choirs and congregation concerning the music, and how this relates to our liturgies. As a musician, the Music Director will be diligent in preparation of performance, and will cooperate with others to provide and enable the highest standard of worship at St. Mary's. The Music Director's position will be a three-fourths position with full benefits. It is understood that a variety of traditions and styles is appropriate for our services, and the use of a variety of instruments is expected.

Responsibilities of the Music Director as Musician, Educator and Supervisor

Musician

- Provide organ or piano music and direct the choirs at all scheduled services (currently Saturdays at 5:00 P.M. and Sundays at 10:00 A.M.) Select appropriate organ, piano and choral music for these services.
- Provide organ and choral music for additional services during the year including but not limited to: Holy Week and Easter Services; Advent Lessons and Carols and Christmas Week Services; occasional Evensong Services.
- Subject to Music Director's Availability, provide organ and choral music for weddings and funerals.
- Rehearse twice weekly (weekly rehearsal and prior to church service) with each of the choirs from September through June. During the summer months, music will be provided by a volunteer choir, soloists or instrumentalists. Summer volunteers will be recruited by the Music Director.
- Collaborate with other local musical venues such as Cape Cod Symphony, Cape Cod Youth Symphony, Cape Cod Conservatory of Music, Chatham Chorale, and Music Directors of nearby churches for mutual joint efforts.

Educator

- Instruct choirs and congregation concerning the performance and (when appropriate) the history of sacred music and how this relates to our liturgies.
- Actively recruit and train new volunteer members of the choir and select section leaders.
- Develop a Junior Choir/children's choir program incorporating Royal School of Church Music "Voice for Life" Curriculum. Training with this curriculum will be provided if necessary.
- Direct a one week Summer Music Camp to instill music fundamentals for children for basic instruction and/ or as a start to the children's choir season.
- Potential to initiate a music studio and provide private organ, piano or voice lessons using church facilities.

Supervisor

- Work with the Music Committee to develop and manage the music budget and purchase all music and supplies.
- Work with the Music Committee to hire instrumental and vocal soloists, especially for the monthly Children's Joy Mass.
- Supervise the maintenance of the Music Library in an orderly fashion and maintain a suitable number of copies of music pieces to enable performance of those pieces by the choir or ensembles.
- Supervise the maintenance, storage and care of choir robes.
- Supervise scheduled maintenance of organ and pianos.
- Attend regularly scheduled meeting of staff and appropriate committees.

Collaboration with local music groups—Cape Cod Symphony, Cape Cod Conservatory, Chatham Chorale, Cape Opera Guild